

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, FEBRUARY 4, 2019**

MINUTES

A regular meeting of the Board of Education was held this day in the Chatham High School Media Center located at 255 Lafayette Avenue, Chatham, NJ.

I. CALL TO ORDER: The meeting was called to order at 7:30 PM by the Board President, Jill Weber.

II. OPEN PUBLIC MEETING STATEMENT: Ms. Weber read the following statement:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, and the Star Ledger.

III. ROLL CALL

Present: Sal Arnuk, Mary Chambers, Ann Ciccarelli, Michelle Clark, Michael Ryan, Michael Valenti, and Jill Critchley Weber

Absent: Matthew Gilfillan and Lata Kenney

Also Present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Dr. Vincent D'Elia, Assistant Superintendent of Student Support Services; Ms. Beth Grant, Human Resources Manager; and approximately sixty-eight (68) members of the public and press.

IV. PLEDGE OF ALLEGIANCE: Ms. Weber led the assembly in the Pledge of Allegiance.

V. BOARD PRESIDENT'S COMMENTS

- Ms. Weber thanked Connor Henderson and the Chatham High School video staff for recording tonight's board meeting. .

VI. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT'S REPORT

- Dr. LaSusa acknowledged the passing of Lafayette Avenue School student, Tessa Handerhan. He thanked Dr. D'Elia for organizing meetings and counseling for the district staff. He thanked Reverend Jeff Markay of the Methodist Church for what he did for the family and the community. Dr. LaSusa requested a moment of silence for Tessa Handerhan.
- Dr. LaSusa updated the Board on the PARCC requirements for graduation.
- Dr. LaSusa provided a mid-year update for school safety incidents.

- Dr. LaSusa gave an update on full day Kindergarten, noting that the district will offer a pilot full day Kindergarten class at Washington Avenue School and at Milton Avenue School at a cost of \$7,000.00 per student for 2019/2020. A lottery will be conducted by early March. This is a pilot for 2019/2020. A decision will be made each year for the following school year.

B. BUSINESS ADMINISTRATOR’S REPORT

- Mr. Daquila gave the following report and construction/facility update:
 - Central Office Addition: It has been over 3 weeks since the move and we are just about settled into our new space. There are a few items that are being addressed with the contractor and the architect.
 - CMS Auditorium: The bids were opened on January 30, 2019 and are being rejected since the amounts exceed the budget for the project.

VII. COMMITTEE REPORTS

- A. Personnel** – Ms. Ciccarelli reported the next meeting will be on February 11.
- B. Curriculum** – Ms. Clark reported the next meeting will be on February 11.
- C. Finance/Facilities** – Mr. Arnuk reported that the committee met earlier this evening. The members discussed the final details of the full day Kindergarten pilot program.
- D. Policy and Planning** – Mr. Arnuk reported that the committee has not met.

Liaisons

Chatham Borough – Ms. Weber had nothing to report.

Chatham Township – Ms. Clark had nothing to report.

Chatham Athletic Boosters – Ms. Ciccarelli reported that the group is scheduled to meet on February 5.

Chatham Performing Arts Boosters – Mr. Arnuk gave the following report:

- Congratulations to Chatham Middle School’s production of Wizard of Oz on an incredible run of performances this weekend! Mr. Lawrence would like to give a special thank you to the staff and parent volunteers for their countless hours of hard work and dedication to our students.
- Congratulations to Ken Takagi, (grade 8) for successfully auditioning into the North Jersey Junior Region Orchestra on Cello.
- On February 19th, our middle school music department will be featured performers at the NJ Devils game, so come see a Devils game and check out CMS Music in action!
- A reminder to follow us on Facebook under “Chatham Performing Arts.” This page is a great resource to see what is happening in every building throughout the year!

Chatham Education Foundation – No report available.

Chatham Recreation – No report available.

PTO District Cabinet – Ms. Ciccarelli reported that the group is scheduled to meet on February 6.

VIII. MINUTES

Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meeting(s):

- January 7, 2019 Public Session and Executive Session

The motion was seconded by Ms. Clark and approved 7-0 on a roll call vote.

IX. PUBLIC COMMENTARY

- Bonnie Cress echoed appreciation for Dr. D'Elia on helping everyone with the passing of Tessa Handerhan. She noted that CPAID had a meeting with the district on January 14 to discuss interaction with the special education parents. Their next meeting is March 7, 2019 to discuss literacy. She asked again to district and board representation.
- Paul Ivans provided an update on Paddle indicating they completed their 4th season with 95 participants and there are now 8 high schools with paddle teams. Chatham ranked #1 in New Jersey. He requested funding for the 2019/2020 season. The cost to run the program is approximately \$23,000.00 and it is currently self-funded.
- Heather Swan and Colin Schroeder indicated that Paddle has grown over the three years it has been in the high school. They showed the plaques earned for coming in first place for boys and girls.
- Lisa Schroeder, the Treasurer for the Paddle Club and requested funding for the club. She asked where the extra \$50 of activity fee is going. She asked if there are funds available from wrestling now that it is a co-shared program. She asked where Paddle is in the pecking order of funding.
- Michael Vintzel is a paddle player and requested district support for the club.
- Amelie Srinivas thanked the Board for its time and support. She expressed the cons of implementing the Class III Officers. She asked if the cons have been identified; how has the community been involved; she requested a student wellness survey to judge student reaction.
- Siena Cooney spoke about the Class III Officers with guns and the issue of the students taking the guns from the officers. She gave the Board a letter signed by 44 students opposing the Class II Officers.
- Emma Haberman doesn't understand the benefit of a Class III Officer. The officer would not be a match for a well-armed intruder. She feels the officer will not be able to stop an intruder and will negatively impact the high school students.
- Maddie Boland said that seeing a trained officer with a gun makes her nervous. She feels that a Class III Officer will make the students uncomfortable. She urged the Board to meet with a panel of students to have an easy transition if a Class III Officer is hired.
- Jane Devlin commended each student that has spoken this evening and said she feels they are the leaders of tomorrow. She thanked the Board and administrators for all their hard work. She asked for a mid-year questionnaire to rate the school year on: wellness, homework, social life, extra-curricular activities, and suggestions.
- Tracy Ness announced that she is the Chatham Township liaison to the Board of Education. The Township would like to recognize the achievements of the students and celebrate their success.
- Carolyn Dempsey announced that she is the Chatham Borough liaison to the Board of Education. She thanked the administration for all their efforts.
- Eugene Huang of the Preschool Advantage group indicated that they raise money for parents who can't afford preschool so their children can attend preschool can be on the same level as their peers.
- Sally Allen expressed that 95 paddle participants indicates the need for paddle and hopes the district can help fund the activity. She hopes the district can foster future interest in the sport.
- Ms. Weber pointed out there is a big difference between an SRO and a Class III Office. The state recently approved the Class III Officer classification. She asked for everyone to please watch videos from previous board meetings, especially October 2018, when both police chiefs spoke about Class III Officers.
- Ms. Weber also noted that the Finance Committee will discuss funding for Paddle in the 2019/2020 budget process.

X. ACTION ITEMS

A. PERSONNEL

On a motion by Ms. Weber, seconded by Mr. Valenti, the consent agenda items A.1 – A.11 and A.13 – A.17 (item A.17 amended per addendum) were approved by a 7-0 roll call vote. Consent item A.12 was approved by a 5-2 roll call vote (Ms. Clark and Ms. Weber voted no).

- Dr. LaSusa wished the two staff members all the best on their pending retirements.
- Ms. Weber noted that the district is working on the evaluation process for coaches.

1. (259-18/19) *Acceptance: Retirement*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the retirements of the following staff members:

Name	Location/Position	Effective Date
Jones, Mark	CHS/Teacher	07/01/2019
Gesell, Geraldine (Geri)	Executive Secretary to the Business Administrator	07/01/2019

2. (260-18/19) *Acceptance: Resignations*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the resignations of the following staff members:

Name	Location/Position	Effective Date
Jeremias, Lori	CHS/Paraprofessional	01/28/2019
Chase, Matthew	SBS/Custodian	02/01/2019
Chin, Celeste	MAS/Paraprofessional	02/01/2019
Dick, Elizabeth	MAS/Paraprofessional	02/15/2019

3. (261-18/19) *Approval: Contracts - 2018/2019 School Year*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves contracts for the following individuals for the 2018/2019 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date
Fekete, Stephanie	Paraprofessional	CHS	N/A	N/A	\$17.47/hr.	02/04/2019	06/30/2019
Clark, Abigail	Paraprofessional	CMS	N/A	N/A	\$17.47/hr.	02/11/2019	06/30/2019
Von Doussa, Mary	Paraprofessional	MAS	N/A	N/A	\$17.47/hr.	02/05/2019	06/30/2019

4. (262-18/19) *Amendment: Contracts - 2018/2019 School Year*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends contracts for the following individuals for the 2018/2019 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Kupper, Patricia	Teacher of German	CMS	0.50	MA45/10	\$77,123.00 Prorated \$5,205.78	11/01/2018	12/09/2018	Supersedes action on 10/16/2018 to amend column and salary.
Kupper, Patricia	Teacher of German	CMS	1.00	MA45/10	\$77,123.00 Prorated \$50,901.18	12/13/2018	06/30/2019	Supersedes action on 10/16/2018 to amend column and salary.
Forte, Lisa	Teacher of ESL	CMS/SBS	1.00	MA/17	\$99,595.00 Prorated \$59,757.00	01/01/2019	06/30/2019	Supersedes action on 05/14/2018 to amend FTE and salary.

5. (263-18/19) Approval: Contracts - Leave Replacement Teachers

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves contracts for the following Leave Replacement Teachers for the 2018/2019 school year:

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
Kadus, James (Jamie)	Teacher of Elementary	MAS	BA/2	\$56,353.00 Prorated \$27,612.93	02/06/2019	06/30/2019	Includes up to 3 shadow days @ \$100/day.
Tadiello, Kimberly	Teacher of Elementary	WAS	BA/2	\$56,353.00 Prorated \$19,723.55	03/18/2019	06/30/2019	Includes up to 3 shadow days @ \$100/day.

6. (264-18/19) Amendment: Contract - Leave Replacement Teacher

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends a contract for the following Leave Replacement Teacher for the 2018/2019 school year:

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
Henriquez, Christine	Teacher of Math	CMS	BA/2	\$56,353.00 Prorated \$43,391.79	11/12/2018	06/30/2019	Supersedes action on 11/05/2019 to extend duration of assignment.

7. (265-18/19) Amendment: Contract - Custodial Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the following contract for the 2018/2019 school year, as per the agreement between the School District of the Chathams and the Chatham Custodial Employees:

Name	Position	Location	FTE	Category/Step	Salary	Effective Date	Termination Date	Notes
Cannon, Charles	Head Custodian	SBS	1.00	III/D	\$51,892.00 Prorated \$22,420.01	01/28/2019	06/30/2019	Supersedes action on 06/25/2018 to amend contract; transfer to Head Custodian.

8. (266-18/19) Approval: Staff Transfer

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following building transfer for the 2018/2019 school year:

Name	Position	Location	Category/Step	Salary	Effective Date	Termination Date	Notes
Paul, Joel	Custodian	CMS	N/A	N/A	02/05/2019	06/30/2019	Supersedes action 05/14/2018 to amend location; transfer from LAF.
Lemus, Carlos	Custodian	LAF	N/A	N/A	02/05/2019	06/30/2019	Supersedes action 05/14/2018 to amend location; transfer from floater position.

9. (267-18/19) Amendment: Maternity Leave of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following *Maternity Leave of Absence*:

Employee #	Leave Start Date	Accumulated Sick Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 8699	01/10/2019	N/A	02/01/2019	N/A	N/A	04/03/2019	Supersedes action on 12/17/2018 to amend start dates.

10. (268-18/19) Approval: Use of Accumulated Family Illness Days

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the *Use of Accumulated Family Illness Days*, as listed below:

Employee #	Dates	Total Number of Days	Notes
ID# 3002	TBD	10	As needed during the 2018/2019 school year.
ID# 5001	TBD	5	As needed during the 2018/2019 school year.

11. (269-18/19) Approval: Unpaid Absences

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2018/2019 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Vielguth, Vicki	Paraprofessional	MAS	5	03/4/2019	03/08/2019	
Malatesta, Lucy	Paraprofessional	WAS	1	03/22/2019	03/22/2019	

Ballard, Terri	Paraprofessional	WAS	5	02/27/2019, 03/13/2019, 03/14/2019, 03/27/2019 and 04/26/2019	N/A	
Sgroi, Marisa	Teacher	CMS	4.5	03/28/2019, 03/29/2019 05/07/2019 through 05/13/2019	N/A	
McNany, Edward	Security	LAF	5.5	02/15/2019	02/25/2019	
O'Connor, Anne	Paraprofessional	WAS	1	02/15/2019	02/15/2019	
Singer, Barbara	Paraprofessional	CMS	10	04/22/2019	05/03/2019	
Keating, Susan	Teacher	SBS	2.5	01/18/2019, 04/25/2019 and 04/26/2019	N/A	

12. (270-18/19) Approval: Coaching Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following coaching personnel for the 2018/2019 school year:

Name		Season	Sport	Assignment	Ratio	Salary	Notes
Barry, Patrick		Spring	Track	Head Coach, Boys'	0.75	\$7,540.58	
TBA		Spring	Track	Head Coach, Girls'	0.75	\$7,540.58	
DeSantis, Nicholas	*	Spring	Track	Assistant Girls' Coach	0.60	\$6,032.46	
TBA		Spring	Track	Assistant	0.60	\$6,032.46	
TBA		Spring	Track	Assistant	0.60	\$6,032.46	
Ervin, Todd	*	Spring	Golf	Head Coach, Boys'	0.65	\$6,535.17	
Kmiec, Stephen	*	Spring	Golf	Head Coach, Girls'	0.65	\$6,535.17	
Leathers, Todd		Spring	Baseball	Head Coach	0.75	\$7,540.58	
Agree, Adam	*	Spring	Baseball	Assistant Coach	0.60	\$6,032.46	
Arakelian, Michael		Spring	Baseball	Assistant Coach	0.60	\$6,032.46	
McNamara, John		Spring	Baseball	Volunteer	N/A	N/A	
Oliver, Helen	*	Spring	Lacrosse	Head Coach, Girls'	0.75	\$7,540.58	
Hennelly, Michelle	*	Spring	Lacrosse	Assistant Coach, Girls'	0.60	\$6,032.46	
TBA		Spring	Lacrosse	Assistant Coach, Girls'	0.60	\$6,032.46	
Sleight, Kaitlin	*	Spring	Lacrosse	Volunteer, Girls'	N/A	N/A	
McCutcheon, William		Spring	Lacrosse	Volunteer, Girls'	N/A	N/A	
Calandra, Anthony		Spring	Lacrosse	Head Coach, Boys'	0.75	\$7,540.58	
Tripp, Eric		Spring	Lacrosse	Assistant Coach, Boys'	0.60	\$6,032.46	
Francisco, Joseph		Spring	Lacrosse	Assistant Coach, Boys'	0.60	\$6,032.46	
Raymond, Shane		Spring	Lacrosse	Adjunct Boys'	0.30	\$3,016.23	
Mangold, Ryan		Spring	Lacrosse	Volunteer	N/A	N/A	
Figueiredo, Brian		Spring	Softball	Head Coach	0.75	\$7,540.58	
Shellenhamer, David	*	Spring	Softball	Assistant Coach	0.60	\$6,032.46	
Ryan, Juliana	*	Spring	Softball	Volunteer	N/A	N/A	

Cai, James	*	Spring	Tennis	Head Coach, Boys'	0.65	\$6,535.17	
TBA		Spring	Tennis	Assistant Coach, Boys'	0.60	\$6,032.46	
Eng, Calvin		Spring	Tennis	Volunteer	N/A	N/A	
TBD		Spring	N/A	Weight Room Supervisor	0.30	\$3,016.23	
TBD		Spring	Intramurals	N/A	0.1	\$1,005.41	
Greg Morgan		Spring	Paddle	Head Coach	N/A	N/A	

*Denotes district employee.

13. (271-18/19) Amendment: Extra Class - Certificated Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends an Extra Class Leave Replacement Assignment for Certificated Staff for the 2018/2019 school year:

Name / Position	Location	Effective Date	End Date	Salary	Notes
Montoya, Nelson, Teacher of ESL	CHS	01/02/2019	01/18/2019	\$780	Supersedes action on 12/17/2018 to amend dollar amount.

14. (272-18/19) Amendment: Mentoring Assignment

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends Mentoring for the 2018/2019 school year, as listed below:

Mentor	Novice Teacher	School	Certificate	Weeks	Rate	Notes
Rebecca Sheasley	Alexandra Graham	WAS	CEAS	22	\$403.26	Supersedes action on 01/07/2019 to amend mentor.

15. (273-18/19) Approval: District Substitutes

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2018/2019 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x	x	x		Parker	Carol
x	x	x		Barmakian	Paige
x	x	x		Bontempo	Amanda
x	x	x		Chin	Celeste
x	x	x		Muir	Valerie
x	x	x		Muir	Melanie
x	x	x		Moorehead	Julia
x	x			O'Donnell	Edward
x	x	x		Hollerith	Katherine
x	x	x		Owens-Wiedemer	Liesl
x	x	x		Smith	Katie
x	x			Solomon	Gregory

16. (274-18/19) Approval: Training

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves payment to Julie Camp for extensive training, specific to her teaching discipline, at her contracted hourly rate of \$56.43, not to exceed \$2,257.20 for the 2018/2019 school year.

17. (275-18/19) Approval: Travel – **AMENDED PER ADDENDUM**

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s **Policy 6471 - School District Travel**, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
Feb	4	2019	Geovanny	Villamarin	Maintainer	Rutgers	Simple Repairs & Small Engines	New Brunswick	\$335
Feb	5	2019	Amy	Connolly	Payroll Accountant	NJASBO	Pension Law Update	Rockaway	\$100
Feb	21-22	2019	Christie	Spriggs	Band Teacher	NJMEA	Annual Conference	East Brunswick	\$185
Feb	21-22	2019	Ken	Bryson	Choral Teacher	NJMEA	Annual Conference	East Brunswick	\$185
Feb	21-23	2019	Tracy	Roskam	Elementary Music Teacher	NJMEA	Annual Conference	East Brunswick	\$350
Feb	21-23	2019	Veronica	Maldonado	Elementary Music Teacher	NJMEA	Annual Conference	East Brunswick	\$350
Feb	21 & 22	2019	James	Lawrence	Supervisor of Performing Arts	NJMEA	Annual Conference	East Brunswick	\$225
Feb	25 & 26	2019	Mark	Stevens	Health/PE Teacher	NJAHPERD	Annual Convention	Long Branch	\$195
Feb	28	2019	Christine	Mahoney	SAC	ASAP	Annual Conference	Atlantic City	\$300
March	1	2019	Tatiana	Gilbert	Asst Business Administrator	NJASA	Women’s Leadership Forum	Garwood	\$100
March	1	2019	Grant	Beth	Manager of HR	NJASA	Women’s Leadership Forum	Garwood	\$100
March	8	2019	Danielle	Dagounis	Supervisor of Design & Technology	FEA	Social Media & Cyberbullying	Monroe Twp	\$180
March	12	2019	Mareen	Dangler	Science Teacher	RVCC	Planning NGSS Aligned Lessons	Branchburg	\$135
March	12	2019	James	Hitchings	Design & Technology Teacher	NJEEC	Maker Depot Academy	Montclair	\$135
March	15	2019	Tatiana	Gilbert	Asst Business Administrator	FEA	Women’s Leadership Conference	Somerset	\$220
March	15	2019	Grant	Beth	Manager of HR	FEA	Women’s Leadership Conference	Somerset	\$220
March	16-17	2019	Heather	Rocco	Supervisor of ELA	ASCD	Annual Conference	Chicago, IL	\$1330
March	29 & 30	2019	Karen	Leister	School Nurse	NJSSNA	Annual Conference	Princeton	\$460
April	5	2019	Marlin	Fix	Spanish Teacher	FLENJ	Annual Conference	Woodbridge	\$160

April	5	2019	Ines	Wishart	Spanish Teacher	FLENJ	Annual Conference	Woodbridge	\$145
April	5	2019	Nelson	Montoya	Spanish Teacher	FLENJ	Annual Conference	Woodbridge	\$145
April	14-17	2019	Kaitlin	Sleight	College & Career Counselor	College Tours	Tours of Clemson, USC, Charleston, Furman & Wofford	South Carolina	\$325
May	2 & 3	2019	Jaclyn	Behrens	Speech Pathologist	NJSHA	2019 Convention	Long Branch	\$280
<i>Feb</i>	<i>25 & 26</i>	<i>2019</i>	<i>Chris</i>	<i>Dalton</i>	<i>Health/PE Teacher</i>	<i>NJAHPERD</i>	<i>Annual Convention</i>	<i>Long Branch</i>	<i>\$200</i>
<i>Feb</i>	<i>26</i>	<i>2019</i>	<i>Sue</i>	<i>Butler</i>	<i>School Nurse</i>	<i>Good Grief</i>	<i>Understanding Grief and Loss</i>	<i>Morristown</i>	<i>\$150</i>

B. FINANCE/FACILITIES

On a motion by Mr. Ryan, seconded by Mr. Arnuk, the consent agenda items B.1 – B.18 (item B.18 added per addendum) were approved by a 7-0 roll call vote.

- Mr. Ryan thanked Theatre World Backdrops, the Washington Avenue School PTO, and private donors for their donations as listed on this evening’s agenda for acceptance by the Board.

1. (202-18/19) Approval: Payments - Bills List

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Totals
Bills List - January 18, 2019	\$1,670,120.61
Bills List - February 4, 2019	\$2,253,652.20
Payroll - January 2019	\$4,045,580.12
TOTAL:	\$7,969,352.93

2. (203-18/19) Approval: Preliminary Transfers - December 2018

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Preliminary Report of December 2018 Transfers within the 2018/2019 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Attachment B.2)

3. (204-18/19) Approval: Preliminary Monthly Report of County Transfers - December 2018

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Preliminary Monthly Report of County Transfers for December 2018. (Attachment B.3)

4. (205-18/19) Approval: Preliminary Report of the Board Secretary - December 2018

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Preliminary Report of the Board Secretary for December 2018. (Attachment B.4)

5. (206-18/19) Approval: Preliminary Report of the Board Treasurer - December 2018

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Preliminary Report of the Board Treasurer for December 2018. (Attachment B.5)

6. (207-18/19) Approval: Preliminary Finance Certification - December 2018

RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary’s and Treasurer’s preliminary monthly financial reports for December 2018 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

7. (208-18/19) Approval: 2019/2020 Budget Guidelines

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the School District of the Chathams Board of Education Budget Guidelines for the 2019/2020 School Year as follows:

- Continue to provide funding for programs and services as the district strives for educational excellence.
- Provide funding for all programs required by state and federal mandates and Board policy.
- Provide funds necessary for the maintenance and capital improvements to the district facilities.
- Continue to be prudent in the expenditure of district funds, respecting its impact on local taxpayers.
- Build the budget from a zero base, requiring justification for all line items, including contingencies for unanticipated needs.
- Maintain free balance to maximum level of 2 percent.

8. (209-18/19) Approval: 2019/2020 Budget Development Calendar

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the tentative School District of the Chathams Board of Education Budget Development Calendar for the 2019/2020 budget. (Attachment B.8)

9. (210-18/19) Approval: Rejection of Bids - Chatham Middle School Auditorium Renovations

WHEREAS: On January 30, 2019, the Board of Education received bids for the Chatham Middle School Auditorium Renovations:

Contractor	Base Bid	Alt 1	Alt 2	Alt 3	Alt 4	Alt 5
Billy Contracting and Restoration, Pine Brook, NJ	\$2,987,000	\$63,000	\$62,000	\$107,000	\$33,000	\$10,000
Brahma Construction Corp., Wayne, NJ	\$2,992,700	\$109,758	\$71,850	\$99,169	\$69,115	\$22,990
Northeastern Interior Services, Fairfield, NJ	\$3,041,600	\$83,000	\$58,700	\$81,560	\$53,000	\$24,000
Mark Construction, Washington, NJ	\$3,098,000	\$96,000	\$74,000	\$99,000	\$46,000	\$39,000
Tekcon Construction, Inc., Somerset, NJ	\$3,100,000	\$85,000	\$76,000	\$100,000	\$47,000	\$30,000
John O’Hara Company, Inc., East Orange, NJ	\$3,129,000	\$150,000	\$60,000	\$65,000	\$70,000	\$23,000
GL Group, Bloomingdale, NJ	\$3,212,000	\$82,000	\$76,000	\$89,000	\$59,000	\$24,000

GPC, Inc., Millburn, NJ	\$3,229,000	\$150,000	\$65,000	\$80,000	\$46,000	\$25,200
Pharos Enterprises LLC, South Amboy, NJ	\$3,431,000	\$68,000	\$68,000	\$78,000	\$36,000	\$18,000
Construction Contractors of NY Corp., Hackensack, NJ	\$3,457,000	\$90,000	\$71,500	\$85,000	\$62,000	\$24,500
Lanyi and Tevald, Inc., Rockaway, NJ	\$4,109,000	\$117,800	\$61,110	\$46,910	\$38,190	\$22,290
Cypreco Industries, Inc., Neptune, NJ	\$4,243,823	\$75,000	\$60,000	\$86,000	\$65,000	\$30,000
K&D Contractors, LLC, Kenilworth, NJ	\$4,956,000	\$86,400	\$117,200	\$81,300	\$78,100	\$113,400

Based on the amount of funds budgeted for the project and upon the architect’s recommendation, all bids are being rejected for this project.

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education rejects all of the bids received on January 30, 2019 for the Chatham Middle School Auditorium Renovations.

10. (211-18/19) *Acceptance: Donation to CMS School Play*

RESOLVED: Upon recommendation of the Superintendent, and as approved by the Chatham Middle School Principal, the Board of Education accepts a donation of rental cost (valued at \$1,008.00) for the backdrop from Theatre World Backdrops, LLC of Oldsmar, FL to the Chatham Middle School for the 2019 school play.

11. (212-18/19) *Acceptance: Donation to LAF on Behalf of Tessa Handerhan*

RESOLVED: Upon recommendation of the Superintendent, and as approved by the Lafayette School Principal, the Board of Education accepts a private donation to the Lafayette School in the amount of \$600.00 in honor of Tessa Handerhan. The Superintendent and the Lafayette School Principal will determine an appropriate way to utilize the donation to honor Tessa’s memory.

12. (213-18/19) *Approval: Paraprofessional Training*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the purchase of The ParaEducator from The Master Teacher for paraprofessional training in the amount of \$3,499.00.

13. (214-18/19) *Approval: First in Math*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the purchase of First in Math from Suntex International in the amount of \$560.00

14. (215-18/19) *Approval: Nursing Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Bayada Home Health Care, Inc. to provide nursing services during the months of January and February, 2019 for out of district special education student #8730702700 not to exceed the amount of \$15,540.00.

15. (216-18/19) Approval: Home Instruction

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Stepping Forward Counseling Center to provide home instruction at the rate of \$75.00/hour not to exceed \$7,000.00 for the 2018/2019 school year.

16. (217-18/19) Approval: Settlement Agreement

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Amended Settlement Agreement between the district and the parent of special education student #1195219915.

17. (218-18/19) Approval: Settlement Agreement

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Settlement Agreement between the district and the parents of special education student #1038079946.

18. (219-18/19) Acceptance: WAS PTO Donations – **ADDED PER ADDENDUM**

RESOLVED: Upon recommendation of the Superintendent, and as approved by the Washington Avenue School Principal, the Board of Education accepts a donation in the amount of \$4,392.43 to be used to purchase items as listed below:

Item	Value
Planters for Court Yard Gardening	\$1,351.48
Bee Bots for the Media Center and D&T and Teachers	755.95
Take Home Bags for First Grade Students	500.00
2-Sided Library Shelving	585.00
Book Binding System	1,200.00

C. CURRICULUM

On a motion by Ms. Ciccarelli, seconded by Mr. Arnuk, the consent agenda items C.1 – C.4 were approved by a 7-0 roll call vote.

- Dr. LaSusa presented and outlined the four proposed calendars for 2019/2020. The Board discussed the four calendars, and selected Calendar #3.

1. (063-18/19) Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from January 7, 2019 through February 1, 2019.

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of January 7, 2019 through February 1, 2019 pursuant to N.J.S.A. 18A:37-1 et seq.

2. (064-18/19) Affirmation: Findings of Harassment, Intimidation and Bully Investigations

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board’s January 7, 2019 Meeting, which encompasses all HIB findings from December 17, 2018 through January 4, 2019.

3. *(065-18/19) Approval: Addition of Delayed Opening Dates to the 2018/2019 school calendar*
RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the addition of delayed openings on April 23rd and 24th and May 20th and 21st, 2019 for **Chatham High School only**, to accommodate the PARCC testing schedule. *(Attachment C.3)*
4. *(066-18/19) Approval: 2019/2020 School Calendar*
RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the school calendar for the 2019/2020 school year. *(Attachment C.4)*

D. POLICY - None

XI. BOARD BUSINESS

- Ms. Clark noted that Chatham students were highlighted in the County section of the February 3, 2018 edition of the Star Ledger.
- Ms. Weber asked Dr. LaSusa about starting the high school and middle school later in the day.
- Dr. LaSusa spoke briefly of the transportation, financial and logistical issues in altering the high school and middle school start times. This will be discussed in more detail at a future meeting.

XII. PUBLIC COMMENTARY

- Jane Devlin asked for an informal survey in addition to the wellness surveys. She is supportive on the Board's decision for the Class III Officers. She requested student input or a meet and greet with the Class III Officer.
- Eugene Huang feels that school shootings are not the only reason for a Class III Officer. He is concerned about the officer being armed.
- Siena Cooney said she is happy the police officer can radio directly to the police department.
- Bill Heap commended the young ladies for speaking out against the armed Class III Officers. He hopes that full day Kindergarten does not negatively impact the churches that run full day Kindergarten programs.
- Dr. LaSusa spoke about full day Kindergarten, activity fees and the process of developing a survey. He complemented the students who spoke and noted that they are very articulate, well informed, and very impressive. The police offices will be available to assist the building occupants.

XIII. EXECUTIVE SESSION

At 9:25 PM Ms. Weber moved the following:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss a student matter; and be it

FURTHER RESOLVED: The minutes of this closed session be made public when the need for confidentiality no longer exists.

The motion was seconded by Mr. Arnuk and approved by unanimous voice vote.

XIV. PUBLIC SESSION – The board reconvened in Public Session at 9:29 PM

XV. ADJOURNMENT

On a motion by Ms. Weber, seconded by Mr. Arnuk, and as approved by unanimous voice vote, the meeting adjourned at 9:27 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary